



**Meeting Minutes
August 16, 2016**

Organization	Name
City of Santa Clara	Commissioner Chuck Blair Commissioner George Guerra Commissioner Andrew Knaack Commissioner Roseann Alderete LaCoursiere Commissioner Joe Martinez Commissioner Tino Silva Commissioner Kevan Michael Walke Director of Parks & Recreation, James Teixeira Deputy Parks & Recreation Director, Dale Seale Recreation Manager, Kim Castro

Matters For Council Action:

- A) The Commission recommended that Council approve the Santa Clara Square Project Final Schematic Design with the following additions: a second blue emergency light along the pathway near the playground area, bike parking adjacent to the BBQ Pavilion, a GFCI outlet at each picnic pod, and bench seating face the playground areas.
- B) The Commission recommended that Council approve the GameTime forest theme playground apparatus for the Steve Carli Park rehabilitation project.

1. Call to Order/Roll Call/Order of Agenda

The meeting was called to order by Chair Walke at 7:15 p.m. On a motion by Commissioner Knaack and second by Commissioner Blair, the Commission approved (5-0-2) the meeting's agenda. Commissioner Blair made a motion that was seconded by Commissioner Guerra to excuse (5-0-2) Commissioners LaCoursiere and Silva.

2. Approval of Minutes

On a motion by Commissioner Knaack, and a second by Commissioner Guerra, the Commission approved (5-0-2) the minutes for the regular meeting of August 16, 2016.

3. Correspondence & Communications

Commissioners reviewed Council actions related to Parks & Recreation from June 19, 2016. The commissioners reviewed correspondence related to: the successful PONY World Series held August 4-7, 2016, a donation to the Senior Center, and a letter from a resident recommending that the City replace water fountains in parks with a type that includes a water bottle filling element.

4. Old Business

- A. Follow Up From March 15 Santa Clara Square Project Final Schematic Design Presentation by Irvine Company—Recommendation to Council to approve. The Commission reviewed the schematic design. On a motion by Commissioner Guerra with a second from Commissioner Martinez, the Commission recommended (5-0-2) approval of the Santa Clara Square Project Final Schematic Design with the following additions: a second blue emergency light along the pathway near the playground area, bike parking adjacent to the BBQ Pavilion, a GFCI outlet at each picnic pod, and bench seating face the playground areas. The Commission agreed that discussion of potential park names be placed on a future regular meeting agenda.
- B. Art & Wine Festival September 17 & 18, 2016 Update. The Commission discussed the selection of beers, wines, improved signage on EZ-ups, pricing and logistics. Santa Clara Rotary provided an update on the craft beer garden, keg set up and distributor support provided and to be available at the Festival and ice distribution. Director Teixeira described the addition of Open City Hall which will include all City departments showcasing City projects, services and programs. The City volunteer program (Volgistics) and fingerprinting continues and will be available at the Community Recreation Center on Friday afternoon prior the Festival, as well as from 9-12 Saturday and Sunday so new volunteers can complete the sign up, sign in and screening process. City pays fingerprinting costs.

5. New Business:

- A. Steve Carli Park Playground Improvement Project Presentation of Options and Community Input-Recommendation to Council to approve. Deputy Director Seale reviewed the Open City Hall survey data with the Commissioners. On a motion by Commissioner Guerra and seconded by Commissioner Blair the Commission recommended (5-0-2) that Council approve the GameTime forest theme playground apparatus for the Steve Carli Park rehabilitation project.

6. Staff Reports

- A. Park Projects & Cemetery Updates: Deputy Director Seale provided an update on the Bracher Park Playground Improvement Project which is two months into construction. The Parks Division is currently replacing tennis court screens at City parks, and continuing an effort to bring recycled water to Townsend Field to improve irrigation capacity and turf growth.
- B. Recreation Division Updates: Deputy Director Seale updated the Commission regarding a successful 2016 PONY World Series at Washington Park.
- C. Special Events Updates: Director Teixeira provided an update to the Commission regarding the preparations for the Art & Wine Festival, in addition to agreements the Department is finalizing for the seasonal recreation ice rink. The ice rink will open before Thanksgiving and run until the Martin Luther King Holiday.

7. Commissioner Reports

- A. Commissioner Blair: Was the host for the PONY Baseball World Series at Washington

Ball Park, which was a great event for Santa Clara. He commented on the very good quality of the field as the “best in 30 years”, the pitcher’s mound and staff support of the event.

- B. Commissioner Knaack: Attended the RJJT production of Shrek and thought it was very well done. He also visited Parkway Park, Central Park, Steve Carli Park, Bracher Park, Rotary Park, Civic Center Park and Live Oak Park.
- C. Commissioner Guerra: Attended the Silicon Valley BBQ Championships. He mentioned that more signage and publicity may be needed next year, as some residents were not aware of the event. Commissioner Guerra also visited Mary Gomez Park and Central Park.
- D. Commissioner Martinez: Visited Central Park and attended a planning meeting for the Art & Wine Festival.
- E. Commissioner Walke: Visited Montague Park.

8. Conference & Attendance Reports: None.

9. Public Presentations: None.

10. Adjournment: On a motion by Commissioner Guerra and second by Commissioner Blair the meeting was adjourned at 9:40 p.m.

Prepared by:	_____	Reviewed by:	_____
	Dale Seale Deputy Director of Parks & Recreation		George Guerra Commission Secretary

Submitted by: _____
James Teixeira
Director of Parks & Recreation/Commission Liaison